



Please attach a current passport sized photo

APPLICATION FORM

APPLICATION PROCESS

All applicants to Mandarin International School (MIS) are required to submit an application form, student health record (in a format specified by MIS) and her/his latest school reports for review. If there is an available place within the appropriate year group and the consideration criteria have been met, the student will be invited to visit MIS to complete the assessments.

To enable our staff to process your application for enrolment please follow the procedure outline below and ensure that you have attached all documentation requested. Without this information your application may not progress.

Step 1: Complete Application form and Health form, send it together with the following documents.

Student

- Copy of the latest school report (1 Term only)
- Copy of the student's Birth Certificate
- Copy of the student's House Registration Certificate
- Copy of the student's passport (if applicable)
- Copy of the student's Thai ID card (if applicable)
- Photographs (four recent passport size photos)

Parents / Guardian

- Copy of both parents' Thai ID cards (For Thai)
- Copy of both parents' House Registration Book (For Thai)
- Copy of both parents' passports (For non-Thai)
- Copy of both parents' Work Permit & Company License document (For non-Thai)
- Photographs (two recent passport size photos - both parents and guardian)

Step 2: Waiting List If place is not available, we will place your child's name on our waiting list database.

Step 3: Assessment When a place becomes available you will be contacted for an assessment and interview. There will be a non-refundable application fee THB 5,000 charged prior to assessment date. All students will be assessed in their chronological year group (please see Academic Year Chart on our website), unless there are very good reasons for not doing so, at the sole discretion of the school.

Step 4: Result If your assessment and interview is successful, you will be informed by telephone followed by a letter.

Step 5: Enrolments To accept the offer, please sign and return the following documents:

- Terms and Conditions (signed by both parents)
- A complete Medical Form (by doctor)
- Make payment for Admissions fee and Deposit

OFFICE USE ONLY	
Student's name:	Apply for: Term/Academic Year:
Form received by/date:	Status: <input type="radio"/> Waiting List <input type="radio"/> No space <input type="radio"/> To be assessed

MANDARIN INTERNATIONAL SCHOOL (MIS)

APPLICATION FORM

1. STUDENT DETAILS

Name:	Surname:	Nickname:	
Full name in Thai (if applicable):		<input type="checkbox"/> Male <input type="checkbox"/> Female	
Date of birth:	Nationality:	First language:	Language spoken at home: Other languages spoken:
Religion:	Passport No:	Passport held:	Thai ID No:
Current school:		Name of <input type="radio"/> sibling <input type="radio"/> cousin currently at MIS	
Main language of instruction at school:		Has your child attended any MIS? Yes / No	
Apply for Academic Year/Term:Year group.....		<input type="checkbox"/> ONLINE Programme, date (from-to):	
School Bus: <input type="checkbox"/> One way <input type="checkbox"/> Return		<input type="checkbox"/> SUMMER Programme, date (from-to):	

2. PREVIOUS SCHOOL(S) ATTENDED (LAST 3 PREVIOUS SCHOOLS)

School	Town/Country	Date of Attendance (from-to)	Year/Grade (from-to)	Language of instruction

3. PARENT OR CARER DETAILS

Father:		Mother:	
Nationality:	ID/Passport no:	Nationality:	ID/Passport no:
Company name:		Company name:	
Business type/occupation:		Business type/occupation:	
Company address:		Company address:	
Home address:		Home address:	
WeChat ID:		WeChat ID:	
LINE ID:		LINE ID:	
Email:		Email:	
Tel (home/work/mobile):		Tel (home/work/mobile):	
Please indicate	Contact details	Mobile number	Address
Invoice to be sent to	Name: Email:		
Correspondence and reports to be sent to:	Name:		
First contact person:	Name:		Email:
If parents are not living together, please indicate who your child lives with:	Name: Email:		
Guardian's name:		Company's name:	
Nationality/Relationship to student:		Occupation:	
How long have you known student?		Business type:	
Home address:		Company address:	
Tel (home /work/mobile):		Email:	

4. ACADEMIC INFORMATION (If you have answered Yes to any of any questions, please give details and submit all requested evidence)

▪ Please indicate your child's:
 Favourite subject(s)Most successful subject(s)Weakest subject(s)

▪ Please list your child's skills, interests, talents, school awards received (e.g. sport, music, membership of clubs, school teams etc.)

▪ Has your child ever been placed in a class above or below his/her chronological age?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
▪ Has your child ever attended special classes because of an exceptional talent?	<input type="checkbox"/>	<input type="checkbox"/>
▪ Has your child ever been seen by an Educational Psychologist / Occupational Therapist / Psychiatrist / Counsellor / Speech Therapist / other specialist?	<input type="checkbox"/>	<input type="checkbox"/>
▪ Has your child ever received any special help or ever attended special classes for any learning, social, emotional or behavioral difficulties?	<input type="checkbox"/>	<input type="checkbox"/>

English Learning Experience

▪ How many years has your child been learning English/Chinese?

▪ How many years has your child attended an English/Chinese speaking school?

▪ Has your child passed any English/Chinese language tests (HSK/PET/KET/IELTS)? If Yes, please provide name of the tests:

Languages

Lower School (Years 1-5) - It is compulsory that Thai passport holders study Thai Language and Culture. Fluent Thai speakers can join Thai Home Language as well. Non Thai speakers will study English and Thai Foreign Language. English is on offer as an extracurricular activity for ALL students.

Upper School (from Year 6) - Please choose 2 languages

Thai Language and Culture Thai Foreign Language and Culture Mandarin English

(compulsory for Thai passport holders).

Has your child studied the above language before? Yes No (If yes, please give details i.e. length of time studied, written competency etc)

Language 1: Language 2:

Level of the above language chosen i.e. Beginner, Intermediate, Advanced, Fluent etc.

Language 1: Reading: Writing: Speaking:

Language 2: Reading: Writing: Speaking:

5. MEDICAL NEEDS

▪ Your child's blood type? _____

▪ Please mention any medical condition that might affect your child's life at school:

▪ Please indicate any information which might affect your child's performance in the classroom or during Physical Education lessons, swimming lessons etc.

▪ Is your child on any prescription drugs? If yes, please indicate:

▪ Do your religious beliefs/medical reason forbid your child from eating certain foods? YES NO
 If Yes, please choose Pork Beef Seafoods Others Please specify: _____

▪ Has your child ever had any kind of specialist educational assessment other than normal school reports? Yes No If yes, please give details:

6. FURTHER INFORMATION

How did you hear about Mandarin International School?

HIS Parent

Relative

Friend

Website

Advertisement

Other.....

PAYMENT DETAILS

Tuition fee payments will be made by :

<input type="checkbox"/> Company	<input type="checkbox"/> Installment
<input type="checkbox"/> Parents	<input type="checkbox"/> Annually
<input type="checkbox"/> Other	<input type="checkbox"/> Other

EARLY YEAR ENROLLMENT (If needed)

My child is toilet trained Yes No

My child can dress independently Yes No

My child can eat independently Yes No

BUS SERVICE

Would you like **Bus service** for your child? Yes No

If yes, please state home address: _____

Bus service fee payments will be made by: Company Parents Other

EXCURSIONS

Please complete this general permission slip; this will cover all local visits for the academic year. You will be informed when excursions will take place. Any Excursions outside the local area of MIS will have separate permission slips. I give permission to my child to attend class excursion for the academic year.

ON ENTRY ASSESSMENT

Part of the admissions process is to ascertain if your child requires support in their learning or with language acquisition. MIS Entry Placement will be required to be completed before registration acceptance.

It is conducted over 3 testing (Math, English, Chinese). We will conduct the tests in one day. The results will be then analysed by a qualified assessment officer and sent to the Principal for final approval. Exam fee is 5,000 THB, and paid on application day.

Student's name : _____

Class: _____

Parent's signature : _____

DECLARATION

I certify that the information given in this application and in the supporting documents is accurate and complete. I understand that any false or misleading statements will result in the rejection of the application, or the need to review my child's smooth transition through the School if they have already been admitted.

I understand and agree to the Terms and Conditions of the Schedule of Fees and Charges that no refund of the deposit will be given unless one full term's notice is submitted in writing the Withdrawal Form to the Head of School, if my child leaves the School.

Submitting this application signifies agreement with the following :

1. Parents / Guardians and student will abide by Mandarin International School Policies and Procedures.
2. The Parents/Guardians understand and agree that academic or diagnostic testing may be administered to the student.
3. Parents/Guardians give permission to MIS to contact their child's previous schools in order to obtain information relevant to the student application.
4. Parents / Guardians will allow photographs of your child taken in school to be used on MIS website, internal and external publications and/or marketing activities.
5. MIS has the right to keep all the information that parents/guardians submit with the application.
6. Parents/Guardian agree to pay all fees and tuition according to MIS policy.
7. The Parents/Guardian agree to inform the school if any given information described in this form changes.
8. Parents/Guardian grant permission to school to obtain emergency medical treatment for their child in the event that parents/guardians cannot be contacted including sent to the nearest hospital for the emergency case.
9. I/we certify that the information provided in my child application form is accurate and complete. I /we understand that the failure to do so is grounds for nullification of a student's enrolment at Mandarin International School.
10. I/we have read, understood and agree to accept the Terms and Conditions Governing Enrolment and Admission.
If this form has been signed /submitted by only one parent, then that parent represents and warrants that she or he has the full irrevocable authority from the parent who has not signed to make decisions, communicate, give instruction and take actions in respect of the pupil and MIS shall not be obliged to obtain the consent of both parents.

Please note: 1. If parents are not living together, please attach copies of any Legal documents relating to the care of this student.
2. In the case of parent separation both parents must accept responsibility of school fees

Full Name:	Signature	Date:
Father:		
Mother:		
Guardian:		

ADDITIONAL INFORMATION (Please use this space if you have any additional information to support your application of admission)